8 January  
Summer session census date

26 January  
Australia Day - public holiday

21 February  
Last day for on-time Calendar B Autumn session subject outlines

22 February – 26 April  
Calendar B Autumn session: Orientation and preparation week

29 February  
Calendar B Autumn session formal classes commence

6 March  
Last day for on-time Autumn session subject outlines

7–18 March  
Autumn session: Orientation and preparation weeks

21 March  
Autumn session formal classes commence

25 March  
Good Friday - public holiday

28 March  
Easter Monday - public holiday

11 April  
Autumn session and Calendar B Autumn session census date

18 April  
Courses Planning Committee (April Meeting)

25 April  
Anzac Day - public holiday

24 May  
Courses Planning Committee (May Meeting) (Last meeting for consideration of courses due for reaccreditation in 2016 where Course Plan is required)

13 June  
Queen's Birthday - public holiday

23 June  
Courses Accreditation Committee (June Meeting) (Last meeting for consideration of courses due for reaccreditation in 2016)

5 July  
Courses Planning Committee (July Meeting)

6 July  
Papers submitted to Academic Board (July Meeting)

10 July  
Last day for faculties to amend CIS data for inclusion in final 2016 online handbook (Note: subjects offered in SPRING 2016 remain editable until 24 July)

11–13 July  
APO CIS to edit and check final 2016 data changes (three days)

11–24 July  
CIS subject data remains available for review and update for SPRING 2016 subject outlines (two weeks)

15 July  
Last day for all data on new courses to be entered in CASS (includes structures and availabilities, but excludes course templates held in CASS, i.e. the course programs in handbook)

17 July  
Final publishing of the 2016 online handbook

18 July  
Freeze auto-publishing of the 2016 online handbook. Weekly auto-publishing reactivated for 2017 online handbook on 18 September

18 July – 7 August  
CIS data available to faculties for review and update for 2017 (three weeks) (subjects offered in SPRING 2016 should not be updated with 2017 data until after 24 July)

18–22 July  
APO CASS to finalise course data in CASS for new courses (excluding templates/course programs)

24 July  
Last day for on-time Spring session and Calendar B Spring session subject outlines

25–29 July  
Spring session and Calendar B Spring session: Orientation and preparation week
UTS: HANDBOOK 2017

25 July  APO CIS to check and approve CIS subject data changes for SPRING 2016 subjects

25 July  APO CIS to republish all subject pages to the 'frozen' 2016 online handbook (will include all SPRING 2016 updates)

25 July – 7 August Faculties can update data in any subjects offered in SPRING 2016 with 2017 data (two weeks)

26 July  APO CASS can make new versions of existing subjects (for offer in 2017) Active in CASS from this date

27 July  Academic Board (July Meeting) (Approval of Admissions Selection Criteria 2017)

29 July  Last day for all data on existing courses to be entered in CASS (includes structures and availabilities, but excludes course templates held in CASS, i.e. the course programs in handbook)

1 August  Spring session and Calendar B Spring session formal classes commence

1 August  General information: Email SAU re Principal dates and Academic year dates update

1–14 August  General information: SAU updates data (two weeks)

1–19 August  General information: APO CIS to read/edit/check links/liaise with data owners, as needed (three weeks)

1–5 August  APO CASS to finalise course data in CASS for existing courses (excluding templates/course programs)

4 August  Courses Accreditation Committee (August Meeting)

7 August  Last day for faculties to amend CIS 2017 data

8 August  CIS data update frozen (until 19 September)

8 August – 4 September  APO CIS to edit and check CIS data, and liaise with faculties as required (four weeks)

14 August  General information: Deadline for SAU

16 August  Courses Planning Committee (August Meeting: Reserve)

17 August  Papers submitted to Academic Board (September Meeting)

21 August  Last day to request amendments to CIS data to guarantee inclusion on UTS public website for UTS Open Day (27 August)

22–26 August  APO CASS to complete 2016 to 2017 CASS data transition (before UTS Open Day on 27 August)

22–26 August  CIS feed to the UTS public website frozen (to allow for 2016 to 2017 CASS data transition)

22 August – 2 September  APO CASS to amend CASS template data based on APO CIS's amendments

22 August – 2 September  APO CASS to finalise template data in CASS for 2017 courses

26 August  Spring session and Calendar B Spring session census date

26 August  Last day for CASS to finalise course templates and template data edits to existing courses to guarantee inclusion in the 2017 handbook

27 August  UTS Open Day
## UTS: HANDBOOK 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 September</td>
<td>CIS data edited and finalised for 2017 courses (2017 data now feeding into UTS public website BUT NOT handbook)</td>
</tr>
<tr>
<td>5–9 September</td>
<td>Production and checking of 2017 online handbook (one week)</td>
</tr>
<tr>
<td>7 September</td>
<td>Academic Board (September Meeting) (Last meeting for approval of courses due for reaccreditation in 2016)</td>
</tr>
<tr>
<td>12 September</td>
<td>Publish 2017 online handbook (CIS updates to 2017 online handbook frozen until 19 September)</td>
</tr>
<tr>
<td>12–18 September</td>
<td>Review of live online handbook and sign-off period for faculties</td>
</tr>
<tr>
<td>13 September</td>
<td>Courses Planning Committee (September Meeting)</td>
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<tr>
<td>15 September</td>
<td>Courses Accreditation Committee (September Meeting: Reserve)</td>
</tr>
<tr>
<td>18 September</td>
<td>Deadline for faculties to return handbook sign-off form</td>
</tr>
<tr>
<td>18 September</td>
<td>Auto-publishing of 2017 online handbook resumes (every Sunday)</td>
</tr>
<tr>
<td>19 September</td>
<td>CIS data access reactivated</td>
</tr>
<tr>
<td>19 September</td>
<td>APO CIS to resume normal editing, checking and publication approval processes in CIS (ongoing from this point)</td>
</tr>
<tr>
<td>28 September</td>
<td>Papers submitted to Academic Board (October Meeting: Reserve)</td>
</tr>
<tr>
<td>30 September</td>
<td>Closing date for on-time undergraduate UAC applications (2017 data available since 4 September via UTS public website)</td>
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<tr>
<td>3 October</td>
<td>Labour Day - public holiday</td>
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<tr>
<td>11 October</td>
<td>Courses Planning Committee (October Meeting)</td>
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<td>13 October</td>
<td>Courses Accreditation Committee (October Meeting) (Last meeting for approval of external articulation arrangements for implementation from Autumn 2017)</td>
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<td>19 October</td>
<td>Academic Board (October Meeting: Reserve)</td>
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<td>16 November</td>
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</tr>
<tr>
<td>25 December – 2 January</td>
<td>Public holidays and UTS closed (TBC)</td>
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