

CIS BRIEFING SESSION

Thursday, 15 June 2006, 10.30 am, IML Lab, CB01.27.13

Liability category for international students in CASS

Displaying the phrase 'This course is not offered to international students.' under a course in the handbook, and determined if the course appears on the International Office website is controlled in CASS.

It is dependent on the entries in the 'Liability Category' data field under the 'Classifications 2' tab of Study Package Details in CASS for the course in question.

The screenshot shows the 'Study Package Details' window. The 'Classifications 2' tab is selected. The 'Allowable Liability Categories' section has a table with one entry: 'All Categories'. An arrow points to this entry. The 'Project' checkbox is unchecked. The 'Keywords' field is empty.

There can be multiple entries for the liability category, or 'All Categories' can be entered, as in the above example. The full list of possible entries is shown below.

- All Categories
- HECS
- Domestic Award
- International
- Non Award
- Local Enabling
- RTS Place
- Fee Waived
- HECS Exemption
- Employer Fully Funded
- Exempt International

A course will be flagged as not offered to international students ONLY where the entries under 'Liability Category' do not include both 'International' and 'Exempt International'.

Thus, for example, the following set of entries WILL trigger the display of 'This course is not offered to international students.':

HECS

Domestic Award

Fee Waived

But the following set of entries WILL NOT trigger the display of 'This course is not offered to international students.':

All Categories

or

HECS

International

It is the responsibility of Faculties to check that the 'Liability category' is correctly set up in CASS. If it is not, an email should be sent to the CASS Helpdesk stating how the Liability is currently set and specifying how it should be set:

helpdesk@cass.uts.edu.au